

# Overview and Scrutiny Board

25 May 2011

# Agenda

The Overview and Scrutiny Board will meet at the **SHIRE HALL, WARWICK** on **Wednesday 25 May 2011 at 2.00 p.m.**

The agenda will be:

## 1. General

- (1) **Apologies**
- (2) **Election of Chair and Vice-Chair**
- (3) **Members' Disclosures of Personal and Prejudicial Interests**

Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the Member must withdraw from the room unless one of the exceptions applies.

Membership of a district or borough council is classed as a personal interest under the Code of Conduct. A Member does not need to declare this interest unless the Member chooses to speak on a matter relating to their membership. If the Member does not wish to speak on the matter, the Member may still vote on the matter without making a

- (4) **Minutes of the meeting of the Overview and Scrutiny Board held on 10 March 2011**

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The public reports referred to are available on the Warwickshire Web  
[www.warwickshire.gov.uk/committee-papers](http://www.warwickshire.gov.uk/committee-papers)



## **Part 1 Partnership Matters**

### **2. Public Service Reform Task and Finish Group**

Report of the Chair of the Task and Finish Group

#### **REPORT TO FOLLOW**

For further information please contact Jane Pollard, Democratic Services Manager, Tel: 01926 412565 E-mail [janepollard@warwickshire.gov.uk](mailto:janepollard@warwickshire.gov.uk)

## **Part 2 Council Matters**

### **3. Public Question Time**

Up to 30 minutes of the meeting is available for members of the public to ask questions on any matters relevant to the business of the Overview and Scrutiny Board.

Questioners may ask two questions and can speak for up to three minutes each.

To be sure of receiving an answer to an appropriate question, please contact Ann Mawdsley on 01926 418079 or e-mail [annmawdsley@warwickshire.gov.uk](mailto:annmawdsley@warwickshire.gov.uk) 5 working days before the meeting. Otherwise, please arrive at least 15 minutes before the start of the meeting and ensure that Council staff are aware of the matter on which you wish to speak.

### **4. Questions to the Portfolio Holders/Portfolio Holders Update**

Up to 30 minutes of the meeting is available for Members of the Committee to put questions to the Portfolio Holders (Councillor Colin Hayfield, Lead Portfolio Holder Customers, Workforce and Partnerships, Peter Butlin, Support Portfolio Holder Workforce and Governance, Councillor Martin Heatley, Lead Portfolio Holder Resources) on any matters relevant to the remit of the Overview and Scrutiny Board and for the Portfolio Holders to update the Board on relevant issues.

### **5. Progress on Property Review**

This report updates the Board on progress with the property review and next steps.

## **Recommendation**

That Overview and Scrutiny Board considers and comments on the progress

## **REPORT TO FOLLOW**

For further information please contact Steve Smith, Head of Physical Assets,  
Tel: 01926 41 2352 E-mail [stevesmithps@warwickshire.gov.uk](mailto:stevesmithps@warwickshire.gov.uk)

## **6. Scrutiny Reviews Progress Report and New Proposals for Task and Finish Groups**

The Board is asked to comment on the progress of scrutiny reviews and consider any new proposals for task and finish groups to undertake reviews.

### **Recommendation**

That the Overview and Scrutiny Board

- (1) Comments on the progress of the scrutiny reviews
- (2) Considers any new proposals for task and finish groups
- (3) Decides which groups it wishes to commission and appoints the members and chairs of those groups.

For further information please contact Jane Pollard, Democratic Services Manager, Tel: 01926 412565 E-mail [janepollard@warwickshire.gov.uk](mailto:janepollard@warwickshire.gov.uk).

## **7. Work Programme 2011-12**

The Board is asked to consider the items it would wish to include in its future work programme.

### **Recommendation**

That the Overview and Scrutiny Board considers the draft work programme at Appendix 1 and amends as appropriate.

For further information please contact Jane Pollard, Democratic Services Manager, Tel: 01926 412565 E-mail [janepollard@warwickshire.gov.uk](mailto:janepollard@warwickshire.gov.uk) or Ann Mawdsley, Principal Committee Administrator, Tel: 01926 418079 E-mail [annmawdsley@warwickshire.gov.uk](mailto:annmawdsley@warwickshire.gov.uk).

## 8. Any Other Items

Which the Chair decides are urgent.

## 9. Dates of Future Meetings

The future meetings of the Board are scheduled as follows at 2pm on:

**20 July 2011**

**28 September 2011**

**30 November 2011**

**25 January 2012**

**28 March 2012**

Jim Graham  
Chief Executive  
Shire Hall  
Warwick

### Committee Membership

**Councillors:** Les Caborn, Michael Doody, Peter Fowler, Bernard Kirton, Tim Naylor, Jerry Roodhouse, John Ross, Chris Saint (Chair), Dave Shilton, June Tandy, John Whitehouse, Sonja Wilson.

### Co-opted members for Partnership matters as follows

#### District / Borough Council

North Warwickshire Borough Council:

Councillor Jeremy Bowden

Nuneaton and Bedworth Borough Council:

Councillor John Haynes

Rugby Borough Council

Councillor Claire Edwards

Stratford-on-Avon District Council

Councillor Sue Main

Warwick District Council:

Councillor Bill Gifford

#### Warwickshire Police Authority

Clive Parsons

#### NHS Warwickshire

Janet Smith

#### Portfolio Holders:-

Councillor Colin Hayfield -Customers, Workforce and Partnership

Councillor Peter Butlin – Workforce and Governance

Councillor Martin Heatley - Resources

#### **For further information please contact**

Ann Mawdsley, Principal Committee Administrator,

Customers, Workforce and Governance Directorate

Tel. 01926 418079 or e-mail [annmawdsley@warwickshire.gov.uk](mailto:annmawdsley@warwickshire.gov.uk)

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